



**PLEASE COMPLETE FORM, TEAR, AND RETURN TO:**

**HOPE CENTER INDY CAMPUS  
11850 BROOKVILLE ROAD, INDIANAPOLIS, IN 46239**

**OR**

**SCAN/EMAIL TO [GROUPS@HOPECENTERINDY.ORG](mailto:GROUPS@HOPECENTERINDY.ORG).**

**THANK YOU!**

# **HOPE CENTER**

**Imparting Hope to Every Heart**



## **Group Workdays**

Volunteers are a vital part of the growth of the ministry! Over the last three years, Hope Center Indy has been blessed with over 200,000 volunteer hours. We are honored that you have an interest in becoming part of our volunteer team!

Volunteer groups come from a variety of prospects including but not limited to churches, life groups, schools, businesses, and large corporations. The groups can be as small as 5 or as large as 200. The projects can be as simple as housekeeping or yard work or skilled construction projects. There is no group too small or too large to be part of the work being accomplished at Hope Center Indy.

Over 200,000 volunteer hours served,  
**yet so much is still to be done**  
 and our vision includes you!



### Steps for Group Workdays:

1. Complete the attached form
2. Return to **groups@hopecenterindy.org**
3. Receive confirmation of approved date and time
4. Receive details of projects one week prior to workday
5. Have fun serving!

*\*Groups with more than 75 volunteers will require a project leader and additional communication to line up the best projects for the group.*

### Important Details:

- Required Advanced Notices:
  - Groups of 10 or less require at least 24hours to confirm access to yardwork or housekeeping (*for repeat volunteer groups*)
  - Groups of 25 or less require two weeks' notice
  - Groups of 75 or more require at least four weeks' notice
  - Repeating monthly groups are welcome and desirable!
- Age Requirements: Volunteers must be 18 and over unless serving with an adult. Youth groups will require 1 adult chaperone for every 7 youth under 18. No one under 18 can serve in the kitchen. We cannot accommodate service projects for children under 12.
- Tours, awareness sessions, and team building activities are available.
- Shopping is Serving!

### Questions or need more information?

Visit [www.hopecenterindy.org/volunteer-opportunities](http://www.hopecenterindy.org/volunteer-opportunities) or contact [groups@hopecenterindy.org](mailto:groups@hopecenterindy.org), 317-752-1500

### **Group Volunteer Request**

Name of Group \_\_\_\_\_ Date \_\_\_\_\_

Group Leader(s) \_\_\_\_\_

Email \_\_\_\_\_ Phone # \_\_\_\_\_

Group Size \_\_\_\_\_ Ages 12 – 18 \_\_\_\_\_ 18 – 30 \_\_\_\_\_ 30 – 65 \_\_\_\_\_ over 65 \_\_\_\_\_  
*Circle all that apply, for larger groups please add how many of each age group*

List your preferred dates and hours to volunteer (No Sundays). *We prefer 9:30am – 4pm on Mondays, Thursdays, and Fridays with 4 service hours minimum.*

Preference	Day of the Week	Time Frame*	Exact Dates
First			
Second			
Third			

**Interest / Skill Sets:** *Circle all that apply*

<b>GENERAL</b>	HOUSEKEEPING	LANDSCAPE	ORGANIZATION
<b>CONSTRUCTION</b>	PAINTING	FLOORING	ELECTRIC
	PLUMBING	IT SUPPORT	

<b>WORK PREFERENCE</b>	INDOORS	OUTDOORS	NONE
<b>PHYSICAL RESTRICTIONS</b>	STAIRS	HEAVY LIFTING	CHEMICALS
	ALLERGIES	OTHER:	

Are you able to donate materials for projects? Yes No Budget \$ \_\_\_\_\_

Other activities: Tour Awareness/Human Trafficking Team Building  
*These activities are highly encouraged but not required.*

*\*Groups may bring outside food for meals. Hope Center Indy will not provide meals but will supply water and a space to eat.*

**Thank you for your interest in volunteering with Hope Center Indy. Someone from the group volunteer team will review your request form and respond as soon as possible. Please note that our team is also comprised of volunteers who donate their time. It may take up to a week to receive a response. If you have any questions or concerns, please don't hesitate to contact us!**